

**STATE OF INDIANA****Mike Braun, Governor****DEPARTMENT OF ADMINISTRATION**
Commissioner's OfficeIndiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204**Award Recommendation Letter**

Date: August 26, 2026

To: Robert Cohen, Category Director – Major Procurements
Indiana Dept of Administration (IDOA)

From: Angie Alexander, Procurement Consultant
Indiana Dept of Administration (IDOA)

Subject: Recommendation of Selection for RFP 26-87473
I-Seal 2027 IN Special Education Alt License

Signed by:

A handwritten signature in black ink that reads "Robert Cohen".

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Based on its evaluation of responses to RFP 26-87473, it is the evaluation team's recommendation that University of Indianapolis be selected to begin contract negotiations to administer the I-Seal 2027 IN Special Education Alt License for the Indiana Department of Education (IDOE).

The terms of this recommendation are included in this letter.

Estimated three-year contract value: \$572,693.79

Estimated Maximum Award Value (Initial three-year term plus one optional one-year extension): \$771,697.51

The evaluation team received two (2) proposals from:

1. University of Indianapolis
2. Venturit Inc.

The proposals were evaluated by IDOE and IDOA according to the following criteria established in the RFP:

Criteria	Points
1. Adherence to Mandatory Requirements	Pass/Fail
2. Management Assessment/Quality (Business and Technical Proposal)	50
3. Cost (Cost Proposal)	30
4. Buy Indiana	5
5. Indiana Veteran Owned Small Business Enterprise Subcontractor	5 (1 bonus pt. available)

Commitment

Total: 90 (91 if bonus awarded)

The proposals were evaluated according to the process outlined in Section 3.2 (“Evaluation Criteria”) of the RFP. Scoring was completed as follows:

A. Adherence to Requirements

Each proposal was reviewed for responsiveness and adherence to mandatory requirements. Two (2) proposals were deemed responsive and adhered to the mandatory requirements. Zero (0) proposals were disqualified.

B. Management Assessment/Quality: Initial Scoring

The Respondents’ proposals were each evaluated based on their respective Business Proposal and Technical Proposal.

Business Proposal

For the Business Proposal evaluation, the evaluation team considered the Respondent’s proposal in the following areas:

- Experience Serving State Governments/Similar Clients
- References
- Company Financials

Technical Proposal

For the Technical Proposal evaluation, the evaluation team considered the Respondent’s proposal in the following areas:

- Primary Partner Programs
- Eligibility
- Scholarship Assistance
- Technology
- Completion Testing Support Workshop
- Project Timeline & Project Meetings/Management
- State Requirements (ie: AI, Assisted Technology, SFTP, etc)

The evaluation team’s Round 1 scoring is based on a review of the Respondent’s proposed approach to each section of the Business Proposal and Technical Proposal. The evaluation team issued MAQ and Cost

Clarifications to all Respondents prior to finalizing Round 1 scores. The initial results of the Management Assessment/Quality Evaluation are shown below:

Table 1: Round 1 – Management Assessment/Quality Scores

Respondent	MAQ Score 50 pts.
University of Indianapolis	50.00
Venturit Inc.	5.22

C. Cost Proposal (30 Points)

The price points on the Respondent’s Costs were awarded as follows:

Score =

- If Respondent’s Cost amount is lowest among all Respondents, then score is 30.
- If Respondent’s Cost amount is NOT lowest among all Respondents, then score is:

30 * $\frac{(\text{Lowest Respondent’s Cost Amount})}{(\text{Respondent’s Cost Amount})}$

The cost scoring as a result of the Respondents’ cost proposals is as follows:

Table 2: Round 1 – Cost Scores

Respondent	Cost Score 30 pts.
University of Indianapolis	30.00
Venturit Inc.	12.45

D. First Round Total Scores and Shortlisting

The combined Round 1 MAQ and Cost scores from the initial evaluations are listed below.

Table 3: Round 1 – Total Scores (MAQ + Cost)

Respondent	Total Score 80 pts.
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University of Indianapolis	80.00
Venturit Inc.	17.67

E. Post Best and Final Offer Opportunity – Final Round Cost Scores

The State elected to issue Best and Final Offers (BAFOs) to both Respondents.

The cost scoring because of the Respondents' BAFO Cost Proposals is as follows:

Table 4: Round 2 – BAFO Cost Scores

Respondent	Cost Score 30 pts.
University of Indianapolis	30.00
Venturit Inc.	14.94

F. IDOA Scoring

IDOA scored the Respondents in the following areas: IVOSB Subcontractor Commitment (5 points + 1 available bonus point) and Buy Indiana (5 points) using the criteria outlined in the RFP. IDOA requested updated IVOSB commitments from the Respondents who submitted BAFO Cost Proposals. Once the final IVOSB forms were received from the Respondent, the total scores out of 90 possible points (91 with bonus) were tabulated and are as follows:

Table 5: Final Evaluation Scores

Respondent	MAQ Score	Cost Score	Buy Indiana*	IVOSB*	Total Score
Points Possible	50	30	5	5 (+1 bonus pt.)	90 (+1 bonus pt.)
University of Indianapolis	50.00	30.00	5.00	-1.00	84.00
Venturit Inc.	5.22	14.94	0.00	-1.00	19.16

* See Sections 3.2.5 of the RFP for information on available IVOSB bonus points.

Award Summary

During evaluation, the State scrutinized all proposals to determine the viability to meet the goals of the program and the needs of the State. The team evaluated proposals based on the stipulated criteria outlined in the RFP document.

The term of the contract shall be for a period of three (3) years from the date of contract execution. There may be one (1) one-year renewal for a total of four (4) years at the State's option.